



**GOVERNMENT OF WEST BENGAL**  
**Office of the Chief Medical Officer of Health**  
**District Health & Family Welfare Samiti, Jalpaiguri**

(District Health Administrative Building, 1<sup>st</sup> Floor, Hospital Road, Jalpaiguri)  
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**Memo No: DH /4480**

**Dated: 15-12-14**

District Health & Welfare Samiti, Jalpaiguri will engage different categories of staff under various programs under the Department of Health & Family Welfare Samiti, Jalpaiguri, Government of West Bengal on purely contractual basis.

Online applications are invited in the website [www.jalpaigurihealth.com](http://www.jalpaigurihealth.com) from the eligible candidates for engagement of thirteen categories of staff under various programs under the District Health & Family Welfare, Jalpaiguri on contract basis from 16-12-14 at 11.30AM to 31-12-14 at 4PM. The different posts with vacancies in parenthesis to be filled up are as follows: 1. Lady Medical Officer (RCH) 2. DPA (SBHI) 3. DEO (NPCDCS) 4. Counsellor (NPCDCS) 5. Physiotherapist (NPCDCS) 6. Staff Nurse (NPCDCS) 7. MTS (NVBDCP) 8. Lady Counsellor (RCH) 9. Lady Counsellor (AFHC-RCH) 10. Male Counsellor (RCH) 11. Accounts Personnel (NHM) 12. Accountant (RNTCP) & 13. Social Worker (NRC).

Sl. No.	Name of the Post	No. of Post Category wise	Qualification	Experience	Age as on 31-12-14	Remuneration (Per Month)
1	Lady Medical Officer ( RCH)	UR-1	MBBS Doctor, preference will be given for Post Graduate Diploma / Degree in G&O	Pediatrics and similar experience	Up to 62 Yrs.	40,000
2	Data Processing Assistant (SBHI)	UR-1	<ul style="list-style-type: none"> <li>Graduate degree from any recognized university</li> <li>Non-computer degree candidates must have diploma in computer Application / it for minimum duration of 1 year from any recognized institute / organization</li> <li>Must be well conversant with typing on computer</li> <li>Good command over Hindi / English &amp; local language of the state</li> <li>1 year experience in data collection, compilation and data entry</li> </ul>	1 year experience in data collection, compilation and data entry	Min-20 Yrs. Max-40 Yrs.	13,560

3	Data Entry Operator (NPCDCS)	OBC-A=1 OBC-B-1	<ul style="list-style-type: none"> <li>Graduate with Diploma in Computer Application from reputed institute</li> <li>Typing speed in English/Bengali 40/30 w.p.m.</li> </ul>	Minimum 1 Yr. experience as Data Entry Operator	Up to 40 Yrs.	10,000
4	Counselor (NPCDCS)	OBC-A-1 OBC-B-1	<ul style="list-style-type: none"> <li>Bachelor Degree in Social science from a recognised university</li> <li>Diploma in Counselling in health education/mass communication</li> </ul>	At least 2 years Experience in counseling in health care facility	Up to 40 Yrs.	12,000
5	Physiotherapist (NPCDCS)	UR-1	<ul style="list-style-type: none"> <li>Bachelor Degree in Physiotherapist (BPT) from a recognised university</li> </ul>	At least 2 yrs. Experience of working in a hospital	Up to 40 yrs.	15,000
6	Staff Nurse (NPCDCS & NPCHE)	UR-11 SC-6 ST-1 OBC-A-2 OBC-B-2	<ul style="list-style-type: none"> <li>Bachelor Degree / Diploma in nursing</li> </ul>	At least 2 years exp. In hospital	Up to 40 Yrs.	15,000
7	MTS (NVBDCP)	ST-1 OBC-A=1	<ul style="list-style-type: none"> <li>Graduate in bio-science from a recognised university</li> <li>Should possess a valid 2 wheeler driving license</li> <li>Preferably from Jalpaiguri district</li> </ul>	At least 2 years Experience in health related program	Up to 40 Yrs.	10,500
8	Lady Counsellor (RCH)	ST-1 OBC-A-1 OBC-B-1	<ul style="list-style-type: none"> <li><b>Essential :</b> (a) Graduate in Psychology / Social Work/ Sociology /Anthropology/ Human Development</li> <li><b>Desirable</b> –Post Graduate in (MA/M.Sc.) Psychology / Social Work/ Sociology /Anthropology/ Human Development (b) Conversant in MS-Office</li> </ul>	Weightage for experience in related filed upto 5 yrs.	Up to 40 Yrs.	13,560
9	Lady Counsellor (AFHC-RCH)	SC-1	<ul style="list-style-type: none"> <li><b>Essential:</b> (a) Graduate in Psychology / Social Work/ Sociology /Anthropology/ Human Development</li> <li><b>Desirable</b> –Post Graduate in (MA/M.Sc.) Psychology / Social Work/ Sociology /Anthropology/ Human Development (b) Conversant in MS-Office</li> </ul>	Weightage for experience in related filed up to 5 yrs.	Up to 40 Yrs.	13,200

10	Male Counsellor (RCH)	UR-2 SC-2 OBC-A-1 ST-1	<ul style="list-style-type: none"> <li>• Essential: (a) Graduate in Psychology / Social Work/ Sociology /Anthropology/ Human Development</li> <li>• <b>Desirable</b> –Post Graduate in (MA/M.Sc.) Psychology / Social Work/ Sociology /Anthropology/ Human Development (b) Conversant in MS-Office</li> </ul>	Weightage for experience in related filed up to 5 yrs.	Up to 40 Yrs.	13,560
11	Accounts Personnel (NHM)	SC-1	<ul style="list-style-type: none"> <li>• Bachelor degree in commerce from a recognised university with advanced knowledge of computer (Ms-Office, accounting software-tally)</li> </ul>	a. Working skill in LAN b. Working Exp. In computer accounting	Up to 40 Yrs.	16,860
12	Accountant (RNTCP)	UR-1	<ul style="list-style-type: none"> <li>• Essential: (a) Graduate in Commerce</li> <li>• <b>Desirable</b> –MBA / PGD in financial Management</li> </ul>	Two yrs. Of experience in Maintenance of accounts on double entry system in a recognized society Experience in working with accounting software for at least two yrs.	Up to 62 Yrs.	10,000
13	Social Worker (NRC)	UR-1	<ul style="list-style-type: none"> <li>• Graduate degree (BA/B.Sc/B.Com from any recognised university.</li> <li>• 1. Yr. Diploma in Computer Application from any reputed organization.</li> </ul>		Min-20 Yrs. Max-40 Yrs.	13,800

**Process of recruitment**

<b>Sl. No</b>	<b>Name of post</b>	<b>Process</b>
1	Lady Medical Officer (RCH)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Interview</li></ul>
2	Data Processing Assistant (SBHI)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Computer Test</li><li>• Interview</li></ul>
3	Data Entry Operator (NPCDCS)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Computer Test</li><li>• Interview</li></ul>
4	Counsellor (NPCDCS)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Written Test</li><li>• Interview</li></ul>
5	Physiotherapist (NPCDCS)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Interview</li></ul>
6	Staff Nurse (NCD & NPCHE)	<ul style="list-style-type: none"><li>• Based on academic performance &amp; experience</li></ul>
7	MTS (NVBDCP)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Interview</li></ul>
8	Lady Counsellor (RCH)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Written Test (Objective)</li><li>• Interview</li></ul>
9	Lady Counsellor (AFHC-RCH)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Written Test (Objective)</li><li>• Interview</li></ul>
10	Male Counsellor (RCH)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Written Test (Objective)</li><li>• Interview</li></ul>
11	Accounts Personnel (RCH)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification and experience</li><li>• Interview</li></ul>
12	Accountant (RNTCP)	<ul style="list-style-type: none"><li>• Based on academic performance &amp; experience</li></ul>
13	Social Worker (NRC)	<ul style="list-style-type: none"><li>• Screening &amp; Scoring on Qualification</li><li>• Computer Test</li><li>• Interview</li></ul>

Sd-  
**Chief Medical Officer of Health**  
**Jalpaiguri**