



Government of West Bengal

District Health & Family Welfare Samiti, Jalpaiguri

Registration No- S/IL/11745 OF 2002- 03

District Health Administration Building, 1st Floor, Hospital Road, Jalpaiguri – 735101

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Memo No: CMOH_JAL/DHFWS/ 661 /2016

Dated: 22nd January 2016

District Health & Welfare Samiti, Jalpaiguri will engage different categories of staff under various programs under the Department of Health & Family Welfare Samiti, Jalpaiguri, Government of West Bengal on purely contractual basis.

Online applications are invited in the website www.jalpaigurihealth.com from the eligible candidates for engagement of ten categories of staff under various programs under the District Health & Family Welfare, Jalpaiguri District on contract basis.

Date of Online Application: 28/01/16 at 11.30 am. to 18/02/16 at 4:00 pm

The candidates must submit their self attested copy of testimonials quoting the online generated registration number (generated at the time of online application) by registered / speed post to the CMOH & Secretary, DH & FW Samiti, Jalpaiguri, CMOH Office, 1st Floor District Health & Administrative building, Hospital Para, Jalpaiguri-735101 within **29.02.2016 by 5:00 pm**.


Sl. No.	Name of the Post with Post Code	No. of Post Category wise	Qualification	Experience	Upper Age limit (as on the date of advertisement)	Consolidate Remuneration (Per Month) in Rs.
1	Programme cum Administrative Assistant	UR-1	Recognized graduate degree with fluency in MS office package with one year experience of managing office and providing support to Health programme/ NHM. Knowledge of accountancy would be an added advantage. Candidates having drafting skills would be preferred.	One year experience of managing office and providing support to Health Programme/ NHM. Knowledge of Accountancy would be an added advantage. Candidates having drafting skills would be preferred.	Up to 40 Yrs.	12,000/-
2	MTS (NVBDCP)	OBC-A-1 ST-1	<ul style="list-style-type: none">• Graduate in bio-science from a recognized university.• Should possess a valid 2 wheeler driving license.• Preferably from Jalpaiguri & Alipurduar District.	At least 2 years Experience in Health related programme	Up to 40 Yrs.	10,500/-
3	ICTC Counsellor (DAPCU)	ST-1	Essential Qualification post graduate degree/ Diploma in Psychology/ Social Work/ Sociology/ Anthropology/ Human development/ Nursing Or Graduate in Psychology/ Social Work/ sociology/ Anthropology/ Human Development/ Nursing Other expertise required, working knowledge of computers	At least 1 year experience of working in field of counseling in health sector, preferably in HIV / AIDS (after PG /Diploma) Or At least 3 years experience of working in field of counseling in health sector, preferably in HIV/AIDS (after Degree/ Diploma)	Up to 60 Yrs.	13,000/-

N.B.

Documents Required:

1. Online generated registration number
2. Admit Card –MP or equivalent
3. Mark Sheets all Degree and Master Degree (as per post criteria)
4. Experience Certificate (Experience certificates must consist of Name of the post, Employer's Name, Employee's Name, Date of Joining (DOJ) and Date of Leaving (DOL) otherwise experience certificates will be treated as invalid).
5. Age relaxation for SC/ST/OBC candidates as per Govt. norms. Process of recruitment.
6. No. of post may be increase.

Sl. No	Name of post	Process
1	Programme cum administrative Assistant	<ul style="list-style-type: none">• Written Exam• Computer skill Test• Interview
2	MTS (NVBDCP)	<ul style="list-style-type: none">• Written Exam• Computer skill Test• Interview
3	ICTC Counsellor (DAPCU)	<ul style="list-style-type: none">• Written Exam• Computer skill Test• Interview


Chief Medical Officer of Health
Jalpaiguri